

**BLACKHAWK SCHOOL DISTRICT
500 BLACKHAWK ROAD
BEAVER FALLS, PA 15010**

**BOARD OF SCHOOL DIRECTORS WORK/VOTING SESSION
Blackhawk High School Library
July 27, 2017**

PRELIMINARY MATTERS

Mr. Pander called the meeting to order at 7:13PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Kaszer
Mr. Pander	Mr. Schaefer	Dr. Smith	

Also in attendance were:

Mr. Eric Brandenburg – Business Manager
Dr. Postupac – Superintendent
Mr. Hobie Webster – District Solicitor

There was an executive session for personnel matters held prior to this evening's meeting.

A motion was made by Mr. Pander and seconded by Mr. Schaefer to approve the June minutes.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Amendments to the Agenda/Approval of the agenda:

A motion was made by Mrs. Helsing to approve the agenda with the amendments to the agenda (4.8, 4.9 and 4.10) outlined below. This motion was seconded by Mrs. Goehring. Mr. Fleischman motioned to table items 4.8, 4.9 and 4.10. With no second this motion failed. A verbal vote was taken on the original motion on the table.

Verbal Vote: 6 Yes; 1 No; Motion Carried (No vote was cast by Mr. Fleischman)

4.8 The Superintendent recommends approval to appoint Mike Arbogast as Assistant Principal for Highland Middle School effective immediately at a salary of \$79,000 with benefits included in the Act 93 Agreement.

4.9 The Superintendent recommends approval to appoint Marianne LeDonne as Curriculum Director for Blackhawk School District effective immediately with no salary adjustment.

4.10 The Superintendent recommends approval to employ Laura LeBlanc as Patterson Primary Principal effective immediately at a salary of \$74,000 with benefits included in the Act 93 Agreement.

PUBLIC REATIONS AND COMMUNICATIONS

Five presentations were made to the board.

- Cherie Fleischman, Food Service Director, spoke on the operation of the district cafeteria, changes in food service regulations/requirements and food choices provided.
- Mr. Donnelly, McCarter’s, provided an overview and history of the bus service provided and reviewed the route options for this school year and the associated cost to the district. Recommended keeping the same routes in place.
- Dr. Postupac reviewed the Book Proch’s review of the 3 wells servicing Northwestern Primary School.
 - Well #1 in kitchen, not in use but never sealed or removed
 - Well #2 on edge of the front parking lot; approximately 100 feet from septic leach field. Turn off.
 - Well #3 edge of the parking lot by the greenhouse. This well has a 1” line which is typical for residential properties and needs to be upgraded to a 4” line. The wiring is under worn to the point where it is not grounded. The flow rate of this well, repaired and updated, will provide more than adequate service to the school.
 - Currently will shut Wells #1 & #2 down, obtain a bid to repair/update #3 and test water at wellhead (6 week process).
- Dr. Postupac reviewed the Kindergarten Classroom Sizes
 - Current Kindergarten Enrollment as of July 25, 2017:

Room #	Patterson Primary (Class Size)	Northwestern at BIS
Room 1	17	24
Room 2	17	24
Room 3	17	23
Room 4	16	21
 - Three Options were reviewed:
 - All new registrants to PPS; assuming 24 new registrants over the summer. (additional transportation cost)
 - Moving a Grade 4 Teacher to Kindergarten (Assuming 24 new Registrants evenly distributed)
 - Moving PPS Kindergarten Teacher to NW/BIS (Assume 24 new Registrants evenly distributed)
 - No action at this time; continue to monitor
- Mr. Fleischman made a presentation on the Grandstands (Away Side) at Northwestern Field.
 - Discussed donating the Grandstand from the Away side at Northwestern Field to Wright Field on 37th Street.
 - *Two Board Members step out during the presentation; Mrs. Goehring from 8:19PM to 8:21pm and Mrs. Kaszer from 8:31pm to 8:34pm.*
 - Mark Taylor, Chippewa Township Supervisor, addressed the need and responsibility of the township to remove and move the stands.
 - Members of the community spoke during the presentation:
 - Neil Morrison, suggested waiting until a decision on Northwestern has been made before removing stands and also spoke on the value.

- John Battaglia spoke on holding off on releasing the stands as the district still has the field
- Paul Heckathorn addressed the resale value of the grandstands
- Melissa Ziegler spoke on the process to be followed
- Rick Sabona spoke on the ADA compatibility that needs to be considered
- Mr. Webster, District Solicitor, lead discussion on the value or lack thereof of the grandstands.

Mr. Fleischman made a motion to add item 6.8 that there is no value to the Grandstands on the visiting side of Northwestern for its intended purpose. Mr. Schaefer seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

Mr. Fleischman made a motion to add item 6.9 to donate, immediately, at no cost to the district, the Grandstands on the visiting side of Northwestern to Chippewa Township. Mr. Schaefer seconded the motion.

Verbal Vote: 7 Yes; 0 No; Motion Carried

FINANCE COMMITTEE

3.1 Informational Item: Monthly Insurance Report for June.

- a. UPMC Health Fund: \$282,921.67
- b. UPMC Dental: \$7,316.00
- c. UPMC Vision: \$1,925.99

3.2 It is recommended to approve the Financial Report for June.

3.3 It is recommended to approve the payment of bills.

- a. Fund 10 – General Fund: (16-17) \$168,026.67 (17-18) \$428,129.45
- b. Fund 32 – Capital Projects Fund: (16-17) \$26,272.50
BAAG: \$0
- c. Fund 51 – Cafeteria Fund: (16-17) \$741.57
- d. Fund 66 – Health Fund: (16-17) \$61.46
Payroll: June \$1,746,227.73

3.4 It is recommended to approve the athletic activity account for June.

3.5 It is recommended to authorize a refund in the amount of \$302.58 for the 2015 Blackhawk School District Real Estate Interim Tax and \$65.68 for the 2016 Blackhawk School District Real Estate Tax based on the discounted rate for parcel 57-017-0905001.

3.6 The Superintendent recommends approval of the Memorandum of Understanding between Blackhawk School District and the following Township Police:

- a. Chippewa Township
- b. South Beaver Township
- c. Darlington Township

PERSONNEL COMMITTEE

4.1 The Superintendent recommends approval of the Memorandum of Understanding and BESP.A.

4.2 The Superintendent recommends approval to accept the resignation of Anna Kairys, elementary teacher, effective July 12, 2017.

4.3 The Superintendent recommends approval to employ Brandy McCandless as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour pending clearances.

4.4 The Superintendent recommends approval to employ Holly Tripp as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour pending clearances.

4.5 The Superintendent recommends approval to employ Catherine Couch as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour.

4.6 The Superintendent recommends approval to accept the resignation of Gary Koch, Psychologist, effective September 1, 2017.

4.7 The Superintendent recommends approval to employ Elizabeth Altenhof as School Psychologist, effective August 7, 2017 at a salary of \$70,000 plus benefits.

EDUCATION COMMITTEE

5.1 The Superintendent recommends the approval of the following field trips:

- a. Summer Academy (54), Jodi Boronni, Living Treasures, New Castle, July 20, 2017 (\$785 expenses budgeted).

5.2 The Superintendent recommends approval of the agreement between Blackhawk School District and The Meadows Psychiatric Center for the 2017-18 and 2018-19 school year.

5.3 The Superintendent recommends approval to purchase 10 Principals of Economics 2e text books at a cost of \$2,792.00.

5.4 The Superintendent recommends approval of the agreement between Blackhawk school District and The Prevention Network for the 2017-18 school year.

5.5 The Superintendent recommends approval to participate in the Beaver County Arts Education Consortium at an annual cost of \$500.

5.6 The Superintendent recommends approval of Resolution 07272017 authorizing Dr. Postupac use of electronic signatures for all contracts, agreements, grants and/or licenses with Pennsylvania Department of Education.

5.7 The Superintendent recommends acceptance of a \$150 gift from Director Missy Kaszer to the Driver's Education program which shall be used to pay for 3 students who would otherwise be unable to participate in the program due to financial need. The cost of Driver's Ed is \$50 each. Mr. Wolber and Principal Nelson shall be authorized to select the 3 students receiving support. Director Kaszer is donating the mileage travel reimbursement she receives for serving as Blackhawk's representative on the Beaver County Career and Technology Center Board, as presented.

BUILDING AND GROUNDS/REAL ESTATE

6.1 Informational Item: discuss a request from Chippewa Township regarding the Northwestern visiting grandstands. (This item was included at the beginning of the meeting with other presentations.) Dr. Postupac noted that the Stadium Plaza has been started; Project is on or ahead of schedule. All drawings have been approved

6.2 The Superintendent recommends approval of the advertising agreement between the Blackhawk School District and W.D. Wright Contracting, Inc.

6.3 The Superintendent recommends approval to accept the proposal by Littell Steel Company for steel support beams to brace the athletic scoreboard in the amount of \$9,650.

6.4 The Superintendent recommends approval of the agreement with Private Industry Council, Head Start, for the 2017-2018 school year.

6.5 The Superintendent recommends approval of the change order from Dagostino Electronic Services to add one exterior camera to Patterson Primary School and two cameras in the High School Auditorium to cover the area when room dividers are in use at a cost of \$5,962.

6.6 The Superintendent recommends approval to allow Chippewa Township Police Department to host an Active Shooter Drill at Northwestern Primary School on October 18, 2017.

6.7 The Superintendent recommends approval to accept the proposal for Blackhawk Stadium Restroom Improvements by J.T. Sauer & Associates, with an architecture cost of \$9,900 and engineer cost of \$8,500.

ATHLETICS COMMITTEE

7.1 Congratulations to the Boys Baseball Team for participating in the PIAA semi-final game and setting a school record with 23 wins in the 2017 season.

7.2 Congratulations to Michael Turconi, he was selected for Beaver County Times All Star Team, Beaver County Times Player of the Year, Pittsburgh Post-Gazette All Star Team, Pittsburgh Post-Gazette 4A Player of the Year, All Section, Tribune Review Terrific 10 All Star Team, and MSA All Star Team.

7.3 Congratulations to Mark Engel, he was selected for Beaver County All Star Team, Pittsburgh Post-Gazette All Star Team, All Section Team, and Tribune Review Terrific 10 All Star Team.

7.4 Congratulations to Jimmy Nixon, he was selected for Beaver County All Star Team, and All Section Team.

7.5 Congratulations to Andy McClymonds, he was selected for All Section Team.

7.6 It is recommended to appoint John Stolec as Assistant Freshman Football Coach for the 2017-18 school year (Supplemental Contract \$3,223.20)

7.7 The Superintendent recommends appointing Kelley Bellia as a Volunteer Cheer Coach for the 2017-18 school year pending clearances.

7.8 The Superintendent recommends approval of the following supplemental contracts for the high school musical for the 17-18 school year:

- a. Maura Underwood, Producer, \$1,382.34
- b. Karoline Smith, Director, \$2,650.00
- c. Dave Zaccari, Orchestra Director, \$2,090.00
- d. Vincent Lighting, Lighting Direction, \$1,250.00
- e. Heather Kronk, Choreographer Director, \$2,000.00
- f. Diane Rumbaugh, Artistic Director, \$1,905.50
- g. Chuck Ziegler, Technical Director, \$1,905.50
- h. Deanne Eppihimer, Music Director, \$1,800.00

Discussion was held on reviewing the supplement agreements/payments during the upcoming year for the 2018-19 year. The supplemental pays of some of the directors in comparison to the Producer's supplemental payment was also questioned. A member of the audience offered to volunteer her assistance with the production.

7.9 The Superintendent recommends the resignation of Zach Black, Boys Middle School Soccer Coach effective immediately.

ADMINISTRATIVE LIAISON

No Report

TRANSPORTATION COMMITTEE

No Report

FOOD SERVICE COMMITTEE

No Report

NEGOTIATIONS COMMITTEE

No Report

POLICY COMMITTEE

12.1 The Superintendent recommends approval to adopt the following policies:

- a. Policy 626.1, Travel Reimbursement for Federal Programs
- b. Policy 827, Conflict of Interest
- c. Policy 246, School Wellness (Update)

BOARD/STAFF ENRICHMENT

No Report

BEAVER COUNTY CAREER & TECHNOLOGY

No Report

PSBA LEGISLATIVE COMMITTEE

No Report

BEAVER COUNTY REGIONAL COUNCIL OF GOVERNMENTS

No Report

ADDITIONAL BUSINESS

None noted during the Work Session of the meeting.

A motion to adjourn the Work Session Meeting was made by Mrs. Kaszer and seconded by Mrs. Goehring.

Verbal Vote: 7 Yes; 0 No; Motion Carried

The meeting was adjourned at 9:18PM.

PRELIMINARY MATTERS

Mr. Pander called the Voting Meeting to order at 9:18PM. Following the Pledge of Allegiance, roll call was taken. Those in attendance were:

Mr. Fleischman	Mrs. Goehring	Mrs. Helsing	Mrs. Kaszer
Mr. Pander	Mr. Schaefer	Dr. Smith	

Also in attendance were:

- Mr. Eric Brandenburg – Business Manager
- Dr. Postupac – Superintendent
- Mr. Hobie Webster – District Solicitor

PUBLIC COMMENT

Melissa Ziegler, Chippewa Township, inquired about item 12.3 (approval to adopt policies 626.1 Travel Reimbursement for Federal Programs, 827 Conflict of Interest and updated 246 School Wellness)

Barb Brown, Chippewa Township, spoke on item 4.6 the resignation of Dr. Koch and acknowledge the quality of his work for the district. She also spoke on item 5.2 The district's agreement with The Meadows Psychiatric Center.

FINANCE COMMITTEE

The motion was made by Mr. Schaefer and seconded by Mrs. Kaszer to approve items 3.2 through 3.6 as presented.

Verbal Vote: 7 Yes; 0 No; Motion Carried

3.2 It is recommended to approve the Financial Report for June.

3.3 It is recommended to approve the payment of bills.

- a. Fund 10 – General Fund: (16-17) \$168,026.67 (17-18) \$428,129.45
 - b. Fund 32 – Capital Projects Fund: (16-17) \$26,272.50
BAAG: \$0
 - c. Fund 51 – Cafeteria Fund: (16-17) \$741.57
 - d. Fund 66 – Health Fund: (16-17) \$61.46
- Payroll: June \$1,746,227.73

3.4 It is recommended to approve the athletic activity account for June.

3.5 It is recommended to authorize a refund in the amount of \$302.58 for the 2015 Blackhawk School District Real Estate Interim Tax and \$65.68 for the 2016 Blackhawk School District Real Estate Tax based on the discounted rate for parcel 57-017-0905001.

3.6 The Superintendent recommends approval of the Memorandum of Understanding between Blackhawk School District and the following Township Police:

- a. Chippewa Township
- b. South Beaver Township

c. Darlington Township

PERSONNEL COMMITTEE

It is recommended to approve items 4.1 through 4.10 as presented. This motion was made by Mrs. Helsing and seconded by Mr. Schaefer. A roll call vote was taken:

Yes – To approve	No – Not to approve
Mrs. Goehring	
Mrs. Helsing	
Mrs. Kaszer	
Mr. Pander	
Mr. Schaefer	
Dr. Smith	
Mr. Fleischman	

7 Yes; 0 No; Motion Carried

4.1 The Superintendent recommends approval of the Memorandum of Understanding and BESPA.

4.2 The Superintendent recommends approval to accept the resignation of Anna Kairys, elementary teacher, effective July 12, 2017.

4.3 The Superintendent recommends approval to employ Brandy McCandless as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour pending clearances.

4.4 The Superintendent recommends approval to employ Holly Tripp as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour pending clearances.

4.5 The Superintendent recommends approval to employ Catherine Couch as part time cafeteria worker beginning August 16, 2017 at a rate of \$8.65 per hour.

4.6 The Superintendent recommends approval to accept the resignation of Gary Koch, Psychologist, effective September 1, 2017.

4.7 The Superintendent recommends approval to employ Elizabeth XXXXX as School Psychologist, effective August 7, 2017 at a salary of \$70,000 plus benefits.

4.8 The Superintendent recommends approval to appoint Mike Arbogast as Assistant Principal for Highland Middle School effective immediately at a salary of \$79,000 with benefits included in the Act 93 Agreement.

4.9 The Superintendent recommends approval to appoint Marianne LeDonne as Curriculum Director for Blackhawk School District effective immediately with no salary adjustment.

4.10 The Superintendent recommends approval to employ Laura LeBlanc as Patterson Primary Principal effective immediately at a salary of \$74,000 with benefits included in the Act 93 Agreement.

EDUCATION COMMITTEE

The motion was made by Mrs. Helsing and seconded by Mr. Schaefer to approve items 5.1 through 5.7 as presented. A roll call vote was taken:

Yes – To approve	No – Not to approve
Mrs. Helsing	
Mrs. Kaszer	
Mr. Pander	
Mr. Schaefer	
Dr. Smith	
Mr. Fleischman	
Mrs. Goehring	

7 Yes; 0 No; Motion Carried

5.1 The Superintendent recommends the approval of the following field trips:

- a. Summer Academy (54), Jodi Boronni, Living Treasures, New Castle, July 20, 2017 (\$785 expenses budgeted).

5.2 The Superintendent recommends approval of the agreement between Blackhawk School District and The Meadows Psychiatric Center for the 2017-18 and 2018-19 school year.

5.3 The Superintendent recommends approval to purchase 10 Principals of Economics 2e text books at a cost of \$2,792.00.

5.4 The Superintendent recommends approval of the agreement between Blackhawk school District and The Prevention Network for the 2017-18 school year.

5.5 The Superintendent recommends approval to participate in the Beaver County Arts Education Consortium at an annual cost of \$500.

5.6 The Superintendent recommends approval of Resolution 07272017 authorizing Dr. Postupac use of electronic signatures for all contracts, agreements, grants and/or licenses with Pennsylvania Department of Education.

5.7 The Superintendent recommends acceptance of a \$150 gift from Director Missy Kaszer to the Driver’s Education program which shall be used to pay for 3 students who would otherwise be unable to participate in the program due to financial need. The cost of Driver’s Ed is \$50 each. Mr. Wolber and Principal Nelson shall be authorized to select the 3 students receiving support. Director Kaszer is donating the mileage travel reimbursement she receives for serving as Blackhawk’s representative on the Beaver County Career and Technology Center Board, as presented.

Mr. Fleischman left the room at 9:27pm.

BUILDING AND GROUNDS/REAL ESTATE

It is recommended to approve items 6.2 through 6.9 as presented. This motion was made by Mrs. Goehring and seconded by Mrs. Helsing. A roll call vote was taken:

Yes – To approve	No – Not to approve
Mrs. Kaszer	
Mr. Pander	
Mr. Schaefer	
Dr. Smith; with 1 exception	Dr. Smith 6.7
Mrs. Goehring	
Mrs. Helsing	

6 Yes; 0 No; Motions 6.2, 6.3, 6.4, 6.5, 6.6, 6.8 and 6.9 Carried

5 Yes; 1 No 6.7; Motion Carried

6.1 Informational Item: discuss a request from Chippewa Township regarding the Northwestern visiting grandstands. (This item was included at the beginning of the meeting with other presentations.)

6.2 The Superintendent recommends approval of the advertising agreement between the Blackhawk School District and W.D. Wright Contracting, Inc.

6.3 The Superintendent recommends approval to accept the proposal by Littell Steel Company for steel support beams to brace the athletic scoreboard in the amount of \$9,650.

6.4 The Superintendent recommends approval of the agreement with Private Industry Council, Head Start, for the 2017-2018 school year.

6.5 The Superintendent recommends approval of the change order from Dagostino Electronic Services to add one exterior camera to Patterson Primary School and two cameras in the High School Auditorium to cover the area when room dividers are in use at a cost of \$5,962.

6.6 The Superintendent recommends approval to allow Chippewa Township Police Department to host an Active Shooter Drill at Northwestern Primary School on October 18, 2017.

6.7 The Superintendent recommends approval to accept the proposal for Blackhawk Stadium Restroom Improvements by J.T. Sauer & Associates, with an architecture cost of \$9,900 and engineer cost of \$8,500.

6.8 To declare there is no value to the Grandstands on the visiting side of Northwestern for its intended purpose.

6.9 To donate, immediately, at no cost to the district, the Grandstands on the visiting side of Northwestern to Chippewa Township.

ATHLETICS COMMITTEE

Mr. Schaefer made a motion to approve items 7.6 through 7.9 as presented. Dr. Smith seconded this motion. A roll call vote was taken:

Yes – To approve	No – Not to approve
Mr. Pander; with 1 exception	7.8 g
Mr. Schaefer	
Dr. Smith	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Kaszer	

6 Yes; 1 No (7.8g); Motion Carried

7.6 It is recommended to appoint John Stolec as Assistant Freshman Football Coach for the 2017-18 school year (Supplemental Contract \$3,223.20)

7.7 The Superintendent recommends appointing Kelley Bellia as a Volunteer Cheer Coach for the 2017-18 school year pending clearances.

7.8 The Superintendent recommends approval of the following supplemental contracts for the high school musical for the 17-18 school year:

- a. Maura Underwood, Producer, \$1,382.34
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- e. Heather Kronk, Choreographer Director, \$2,000.00
- f. Diane Rumbaugh, Artistic Director, \$1,905.50
- g. Chuck Ziegler, Technical Director, \$1,905.50
- h. Deanne Eppihimer, Music Director, \$1,800.00

7.9 The Superintendent recommends the resignation of Zach Black, Boys Middle School Soccer Coach effective immediately.

Mr. Fleischman returned to the meeting at 9:34pm.

POLICY COMMITTEE

It is recommended to approve item 12.1 as presented. This motion was made by Mr. Schaefer and seconded by Mrs. Kaszer. A roll call vote was taken.

Yes – To approve	No – Not to approve
Mr. Schaefer	
Dr. Smith	
Mrs. Goehring	
Mrs. Helsing	
Mrs. Kaszer	
Mr. Pander	
Mr. Fleischman	

7 Yes; 0 No; Motion Carried

12.1 The Superintendent recommends approval to adopt the following policies:

- a. Policy 626.1, Travel Reimbursement for Federal Programs
- b. Policy 827, Conflict of Interest
- c. Policy 246, School Wellness (Update)

ADDITIONAL BUSINESS

Administration

No Comments

Solicitor

Mr. Webster announced that Dr. Postupac has received Commission to service as Superintendent of Blackhawk School District from the Pennsylvania Department of Education.

School Directors

Mr. Schaefer discussed the Supplement Agreements that was reviewed previously by Mr. Fullen. Dr. Postupac and Mr. Ford to review.

Dr. Postupac announced the Open House to be held in conjunction with the next meeting on August 10th. A tour of the building will be held including the gym (new floor) and swimming pool area, which Mr. Ford is working of getting bids to repaint.

Mr. Fleischman addressed the roof and the possibility of finishing this year verses next year. It was noted that the roofing company does not have time to do so before the beginning of the school.

Mr. Pander noted that the band should be allowed to use softball field should they need to. Dr. Postupac noted that the band is happy with the area their current location and they can use the grass field where the football team practices when not in use. The band does have a place.

Mr. Sabona inquired about the public comment section at the end of meetings. Mr. Webster noted that there was an oversight on this agenda but there this is included at the end of the Voting Meetings.

The next scheduled meeting will be August 10, 2017 at Blackhawk High School Library, at 7:00PM.

The meeting adjourned at 9:43PM.

Respectfully submitted,

Missy Kaszer
Blackhawk School District Board Secretary